



Urgent Reply Requested

**Michigan Alliance for  
Retired Americans Biannual Convention**  
*March 31, 2016*

**NOMINATIONS OF OFFICERS - DIRECTIONS**

Please Read Carefully:

MiARA will be electing several offices at the Biannual Convention. In order to run for office you must:

- (1) Have registered, paid for, and be in attendance at the Biannual Convention.
- (2) Fill out the enclosed 2016 Official Nominations Form. This form must be signed.
- (3) To support your nomination, please include a statement of purpose of why you would like to run and why you are qualified for a particular office. The statement should be no more than one page long and can include your background, experience, vision for the retiree movement, etc. Please attach your statement of purpose to the official nominations form.
- (4) To be considered for review by the MiARA Nominations Committee, please send your application in by **March 14, 2016**
- (5) Please note, nominations will be allowed from the floor.

## **NOMINATIONS OF OFFICERS –OPEN POSITIONS**

The MiARA will be electing for the following offices, all of which shall serve 2 year terms.

### **PRESIDENT**

**JOB DESCRIPTION:** The President shall serve as the political leader and chief spokesperson of the Alliance, and the representative of the MI Alliance in all public matters, carrying out all duties consistent with the purpose and objectives inherent in these By-laws. He or she shall chair all meetings of the Executive board/membership and shall exercise general oversight of the Michigan Alliance.

### **EXECUTIVE VICE PRESIDENT**

**JOB DESCRIPTION:** The Executive Vice President shall serve as a public spokesperson for the MI Alliance as well as other duties assigned by the President. In the absence of the president or in the event of his/her inability to serve, the Executive Vice President shall perform all duties otherwise performed by the president.

### **1<sup>ST</sup> VICE PRESIDENT**

**JOB DESCRIPTION:** The 1<sup>st</sup> Vice President shall serve as a public spokesperson for the MI Alliance as well as other duties assigned by the President. In the absence of the President and Executive Vice President, the 1<sup>st</sup> Vice President shall perform all duties deemed necessary.

### **TREASURER**

**JOB DESCRIPTION:** The Treasurer will have responsibility for overseeing the financial affairs of the MI Alliance and will make a financial report to the Executive Board at each of its regular meetings, as well as other duties assigned by the President.

### **SECRETARY**

**JOB DESCRIPTION:** The Secretary shall keep the official records of the organization, take minutes of all Executive Board meetings and have responsibility for correspondence of the organization to affiliate organizations, the national Alliance, and the public, as well as other duties assigned by the President.

**Michigan Alliance for Retired Americans**  
**2016 OFFICIAL NOMINATION FORM**

**PLEASE** Print legibly and provide **ALL** the information requested.

**If any information is incomplete, this nomination form is automatically voided.**

*For Official Use Only*

Date Received:

Date Recorded:

Notes:

**SECTION 1 – PERSONAL INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Are You A Member of a Union? Yes \_\_\_\_\_ No \_\_\_\_\_

If So, Please List the Full Name of the Union: \_\_\_\_\_

Are You a Member of a Community Based Organization? Yes \_\_\_\_\_ No \_\_\_\_\_

If so, Please List the Full Name of the Organization: \_\_\_\_\_

**SECTION 2- OFFICE**

POSITION YOU ARE RUNNING FOR

*(Circle One)*

PRESIDENT EXECUTIVE VICE PRESIDENT 1<sup>st</sup> VICE PRESIDENT SECRETARY TREASURER

**SECTION 3 - SIGNATURE**

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_

**SECTION 4**

Check List

- ☐ Nominations Form, signed and completed
- ☐ Statement of purpose for running, stapled to the back of this form
- ☐ **Completed Forms and additional materials can be mailed to MiARA, Attn: Retired Workers Department, 8000 E. Jefferson, Detroit, MI 48214 by March 1, 2014 or emailed to [rbridge@uaw.net](mailto:rbridge@uaw.net) by March 14, 2016**
- ☐ Forms postmarked after March 14<sup>th</sup> will not be considered by the Nominations Committee, **BUT**, will be eligible for nomination from the floor.